

Professional Aviation Safety Specialists, AFL-CIO
Contract Representative Training



▶ **PASS Safety
Training Article 54**

Safety does not happen by Accident
Accidents happen

Workplace Safety - Article 54

- ▶ Article 54 - General Overview
 - ▶ OSHECCOMs
 - ▶ Training for BUE / Representatives
 - ▶ UCR - Employee Reports of unsafe conditions
 - ▶ WIT - Workplace Safety Inspections
 - ▶ Facility Safety Inspections and similar events
 - ▶ Abatement plans
 - ▶ Contract Representatives
 - ▶ Retaliation



OSHECCOMs

Occupational Safety & Health Compliance Committee



Establishment/Field level OSHECCOMs

- ▶ National Charter
- ▶ Membership
- ▶ Duties and functions
- ▶ Meeting documentation - Minutes
- ▶ Issue Papers
- ▶ Local Charter



- Article 54 – OSHECCOM Occupational Safety Health & Environmental Compliance Committee

► OSHECCOM Charter



OSHECCOM
Charter

Key Points

Definitions:

***d. Establishment** is a single physical staffed location where Agency business is conducted or where services or operations are performed. Where distinctly separate activities are performed at a single physical location, each activity shall be treated as a separate establishment. Typically, an “establishment” as used in this Charter refers to a field activity, regional office, center, installation, or site.*

Some locations may have multiple SSCs located in the same locations. This may have a combined OSHECCOM for employees. We need to review the “distinctly separate activities” specifically before combining those OSHECCOMs.



- Article 54 – OSHECCOM Occupational Safety Health & Environmental Compliance Committee

Definitions cont:

j. Quorum means the number and makeup (i.e., Management and Nonmanagement Employees) necessary for a Committee, Subcommittee, or Working Group to make decisions (i.e., vote).

Quorum examples

- Can be just one BUE and 1 manager
- With a combined OSHECCOM; 2 BUE's and 2 Managers (must be equal numbers)

OSHECCOM Membership

From the National OSHECCOM Charter

9. MEMBERSHIP.

a. OSHA, in 29 CFR 1960, requires each committee to have equal numbers of Management Employees and Nonmanagement Employees who shall be Members of Record. The number of Management Employees will equal the number of Nonmanagement Employees in all committees. All committee members must be FAA employees.

(2) (a) Where employees are represented under collective bargaining arrangements, committee members shall be appointed from among those recommended by the exclusive bargaining representative;

This will generally be a labor representative for establishment/unit, unless they appoint an alternate.



Establishment Committees Duties

From the National OSHECCOM Charter

7. DUTIES and FUNCTIONS.

c. *Establishment Committees.* The Establishment Committees shall:

- (1) Address safety and environmental issues that cross business lines.*
- (2) Address OSH&E problems unique to their local conditions and facilities through committee activities.*
- (3) Promote the OSH&E program.*
- (4) Facilitate the exchange of ideas and information with regard to OSH&E issues.*
- (5) Send copies of minutes and reports to the Region/Center OSH&E Resource Designee. (Note: Minutes for these committees should be brief summaries of the issues discussed and the recommendations made from those discussions.)*
Note :Check for posting on <https://ksn2.faa.gov/env-osh/OSH/OSHECCOM/Home/osheccomhome.aspx>
- (6) Help to ensure effective implementation of the OSH&E program.*
- (7) Brief the appropriate management official(s) after each OSHECCOM meeting as deemed necessary by the committee.*
- (8) Monitor and assist the safety and health program at the establishment(s) under its jurisdiction and make recommendations to the official in charge on the operation of the program.*
- (9) Monitor and recommend changes in the level of resources allocated and spent on the OSH&E program and unforeseen issues.*
- (10) Be informed of all facility safety inspections so that the committee may provide representation during the inspections in order to monitor OSH&E compliance in establishment level facilities through inspection and evaluation of local facilities, equipment, and practices.*



Establishment Committees Duties

Continued from National OSHECCOM Charter

- (11) Compile reports on OSH&E deficiencies when needed and forward resource requests to the Region/Center OSHECCOM for review and action*
- (12) Use information collected through the established Safety Management Information Systems (SMIS) to identify unsafe and unhealthful working conditions, and to establish program priorities. All committee members shall be provided information (such as OSHA logs) from this database as requested within the timeframes set by 29 CFR 1904.35.*
- (13) Be afforded the ability to review and provide comments/recommendations on establishment level OSH&E orders, policies, and implementation and guidance documents that affect their area of responsibility.*
- (14) As requested by the next higher OSHECCOM committee level, review and provide comments/recommendations on new and proposed changes to:*
 - (a) standards proposed pursuant to the provisions of 29 CFR;*
 - (b) FAA OSH&E orders and policies;*
 - (c) FAA Lines of Business and Staff Office OSH&E implementation and guidance documents; and*
 - (d) Region, Center, and Service Area OSH&E orders, policies, and implementation and guidance documents that affect their area of responsibility.*



OSHECCOM Minutes

- Minutes should be recorded in the following format

Elko SSC OSHECCOM Minutes

Meeting Date: 11/18/2022

ATTENDANCE

Role	Name	Member (U)	E/M	Alternate (U)
Chairperson	Ron Pevehouse	<input checked="" type="checkbox"/>	E	
Vice-Chairperson	Linda Augenstein	<input checked="" type="checkbox"/>	M	
Guests				
Role	Name	Purpose		

Quorum Established (Yes/No): ☒

1a. Upcoming Scheduled Workplace Inspections:

Date/Time In-Brief	Date/Time Out-Brief	Date/Time Inspection	Inspector/ Organization	Employee Representative(s)	Facilities
7/10/2023			Scott Pisle		NNSSC
7/17/2023			Scott Pisle		NNSSC

1b. Completed Scheduled Workplace Inspections:

Date/Time In-Brief	Date/Time Out-Brief	Date/Time Inspection	Inspector/ Organization	Employee Representative(s)	Facilities
8/1/2022			Chris Littlefield	R Pevehouse	NNSSC
8/8/2022	8/12/2022		Chad Brown	R Pevehouse	NNSSC

2a. Workplace Hazards (WIT) Unabated or Abated Since Last Meeting:

Finding #	Inspection Date	Planned Abatement Date	Remarks
286442	8/9/2022	9/30/2023	Expired Hydrostatic <u>Fext</u>
286686	8/9/2022	ABT	Bulb Accumulation Waste
286463	8/9/2022	9/30/2023	Competent person inspection/LSS <u>non compliant</u>
286461	8/9/2022	9/30/2023	Guide Wire Tensioning

OSHECCOM Minutes Agenda

- Attendance
- Scheduled WIT Inspections
- Completed WIT Inspections
- Abated/Unabated WIT issues
- Abated/Unabated UCR issues
- UCR Inspections and Closed reports
- Status of Employee OSH Training
- Status of Issue Papers
- Scheduled Meetings
- Employee Safety training oversite



OSHECCOM Minutes Example

286506	8/4/2022	9/30/2023	Conduit knockout missing
286505	8/4/2022	ABT	Haz Chem Inventory
286508	8/4/2022	9/30/2023	Ladder labels metal
286511	8/4/2022	9/30/2023	Emergency Lights missing
286512	8/4/2022	9/30/2023	Eg room knockouts missing
286509	8/4/2022	ABT	Haz chemical inventory
286510	8/4/2022	9/30/2023	Arc flash label missing
183303	6/24/2014	9/30/2023	Exposed electrical wires
235728	8/22/2017	9/30/2023	LSS installed incorrectly
236064	8/30/2017	9/30/2023	ACM floor tiles tripping hazard
248980	8/6/2018	9/30/2023	Arc flash labels misinformation
259743	6/4/2019	9/30/2023	Hoist inspection
259746	6/4/2019	9/30/2023	Broken hinge on power panel

2b. Workplace Hazards (UCR) Unabated or Abated Since Last Meeting:

Record #	Report Date	Planned Abatement Date	Remarks

2c. Employee Reports (UCR) Awaiting Inspection or Closed Without Inspection:

Record #	Report Date	Planned Inspection Date	Remarks

3. Ratio of employee(s) not current in OSH training required for the establishment¹:

# Trained / # Required	Training	Remarks
T/R	Title	

4a. Open or Closed Since Last Meeting Issue Papers:

Date	Issue	Remarks

4b. New Issue Papers:

¹ See Appendix E for an optional training worksheet that can be tailored for use.

Date	Issue	Remarks

5. Review of Old Business:

Issue	Remarks

6. New Business:

Issue	Remarks
Ladder safety system identification	Will open safety issue
TACAN monitor pole BAM	Will open safety issue

7. Scheduled Meetings:

Date	Time	Notes

Notes:

Chairperson

Vice-Chairperson



Example of Training status

Training	Time frame	MGT	Emp 2	Emp 3	Emp 4	Emp 5	New Hire	Emp 7	Emp 8
Aerial Lift	Initial								2017
Hearing Protection	Annual								
Electrical Safety	Every 3 yrs							2017	2017
Climbing	Every 2 yrs	10/2019							
Rescue Climber	Every 2 yrs Annual Comp								
Competent Climber	Every 2 yrs								2017
Asbestos refresher	Every 2 yrs								
Snow Cat	n/a	2004				2015		2004	2004
Snow Survival	n/a	2004						2004	2004
Quad	n/a					2017			
Forklift	Every 3 yrs	2017						2017	2018
CPR	Every 2 yrs	10/2019							10/2019



OSHECCOM Issue Paper

Issue Paper Format

Provide the following information based on your knowledge of the issue.

DATE: _____

SUBMITTED BY:

Name Organization Phone
(If the issue is being submitted by a Region, Organization, etc. provide a contact and a phone number.)

ISSUE: _____

BACKGROUND (Provide a brief history on the issue. Give dates and other specifics, when appropriate.)

FACTS BEARING ON THE ISSUE (Provide specific supporting facts in bullet format.)

RECOMMENDATIONS (Provide specific, detailed recommendations)

ANTICIPATED BENEFITS (such as any organizational, financial, schedule and/or other benefits; include any quantifications)

ANTICIPATED IMPACTS (such as any organizational, financial, schedule and/or other impacts; include any quantifications)

Writing issue papers

- Employees with Lift training
- Competent Climbers availability
- LOTO reviews
- Vehicle safety training
- Emergency Service availability at remote worksites
- Arc flash Reviews
- ADA compliance
- Security

Utilizing the issue paper format allows unresolved issues to be elevated to the next level OSHECCOMs.



Copies of meeting minutes for OSHECCOM Database

- ▶ Mail Copies of meeting minutes to:
 - ▶ 9-OSHECCOM-Minutes@faa.gov
- ▶ Regional ROSHERs will upload those to the prospective location on the KSN
- ▶ Previous minutes are located at: <https://ksn2.faa.gov/env-osh/OSH/OSHECCOM/Home/osheccomhome.aspx>
- ▶ If Facility is not identified, work with your regional rep for adding that location



FAA Hyperlink for storage of minutes <https://ksn2.faa.gov/env-osh/OSH/OSHECCOM/Home/osheccomhome.aspx>

OSHECCOM HOME

EOSH PORTAL

AAL

ACE

AEA

AGL

ANE

ANM

ASO

ASW

AWP

WJHTC

MMAC

HQ/National OSHECCOM

Calendar

OSHECCOM Links

National OSHECCOM Information Page

SMIS - Safety Management Information System

FAA EOSH Workplace Inspection Tool (WIT) Database

FAA Order 3900.19 - FAA Occupational Safety and Health Program

National OSHECCOM KSN Site

Link to Quality Control Groups Points of Contact (ESA)

WSA ATO Establishment Finder

Safety Committee Toolkit

Issue Paper Generator

FAA OSH Home Page

NJ Department of Health Right to Know Hazardous Substance Fact Sheets

FAA Order 3900.19C (Effective 3/11/2020)

New Link to OSHA 6008 Training Course

Welcome To The

FAA OSHECCOM KSN Home Page

The FAA Occupational Safety, Health, and Environmental Compliance Committees (OSHECCOM) models its formation, organization and operation around 29 CFR Part 1960, Basic Program Elements for Federal Employee Occupational Safety and Health Programs and Related Matters. OSHECCOMs are established at National, Regional/Center, and field/establishment levels. The purpose of the OSHECCOM is to:

Establish a culture that facilitates an effective environmental occupational safety, health and environmental (OSH&E) program within the FAA.

Improve intra-agency cooperation through communication across lines of business and promote a comprehensive OSH&E program which can be implemented at all operational levels.

Provide an open-line of communication between management and non-management employees regarding OSH&E related matters.

Create a means to address and discuss OSH&E issues without fear of reprisal.

Monitor, assist and perform other actions within the **FAA National OSHECCOM Charter Agreement.**

Alaskan

Anchorage, AK

Des Moines, WA

Northwest Mountain

Great Lakes

Central

Southwest

Fort Worth, TX

Mike Monroney Aeronautical Center Oklahoma City, OK

Southern

Atlanta, GA

Eastern

Jamaica, NY

New England

Burlington, MA

William J. Hughes Technical Center Atlantic City, NJ

FAA Headquarters Washington, DC

El Segundo, CA

Western-Pacific



Training for Article 54

OSHECCOM required per Charter

- ▶ Intro to OSHA for other Federal Agencies – ELMS FAA68000342 OSHA 6008
 - ▶ 9-hour course – completed within 6 months of being assigned.
- ▶ OSHECCOM Supplemental - ELMS FAA30200202 (*Course is under development*)
 - ▶ 2-hour course - completed within 6 months of being assigned.
- ▶ OSHECCOM Refresher Training ELMS FAA30200973 (*Course is under development*)
 - ▶ 1 hour course required every 2 years after completion of FAA30200202

Contract Representative 29 CFR 1960.59 (b); CBA Art 54 Sect 1g

- ▶ OSHA 6005 - Collateral Duty Course for Other federal Agencies - Course taught by OSHA Training Institute
 - ▶ Instructor led 22.5-hour class with a Mock inspection This course is meets equitant of FAA68000342
- ▶ Specialized training (forklift, climbing, LOTO, Electrical Safety) What is needed to perform representational duties



UCR Unsatisfactory Condition Report



Unsatisfactory Condition Report

- ▶ Employee reports suspected hazard by filing UCR or notifying management in a verbal report.
- ▶ Time limits for the FAA to investigate:
 - 24 hours if imminent danger
 - 3 days if potentially serious condition
 - 20 days for other than serious safety and health conditions
- ▶ Employee provided decision within 15 days of investigation.
 - ▶ Validated - management agrees it's a valid safety issue.
 - ▶ Unvalidated - Not a viable safety issue, management closes UCR.
- ▶ Abatement plan - if not closed within 24 hrs, 3 days or 20 days depending on the level of finding, outlines the mitigation, expected time of abatement and cause of delay **29 CFR 1960.30**
- ▶ All reports, notices and abatement plans shall be sent to appropriate Establishment OSHECCOM Committee.

WEBSITE <https://smis.faa.gov/>



Unsatisfactory Condition Report

MyFAA

Safety Management Information System (SMIS)

Sign In

Reports ▾ Forms ▾ Links ▾ Support ▾

Authorization

Log In

LOG IN INSTRUCTIONS:

If you are not able to log in, please submit an [ACCESS REQUEST](#).

RETURNING USERS:

Accounts are locked after 60 days of inactivity. If your account is locked, please click [here](#).

Information

Unsatisfactory Condition Report (UCR)

UCR overview process [video presentation](#), [UCR tutorial](#), [UCR criteria](#), and [UCR policy](#).

• [Submit UCR](#) • [UCR Status](#) • [UCR Report](#) • [UCR POCs](#)

No account required.

Users are subject to the FAA [privacy policy](#).

Work-Related Incident Reporting

FAA employees use the Department of Labor (DOL) Employees' Compensation Operations and Management Portal ([ECOMP](#)) to report work-related incidents using the OSHA's Form 301, Injury and Illness Incident Report. Information from ECOMP is transferred to the Supplemental 301 in SMIS. In order to file a CA-1/CA-2 claim, employee must file an OSHA's Form 301 in ECOMP first.

Points of Contact:

ATO	Non-ATO	Worker's Compensation
Grace De La Cruz (424) 405-7690 Grace.Delacruz@faa.gov	Paul Dibenedetto (202) 267-6177 Paul.Dibenedetto@faa.gov	Anthony D. Sanchez (202) 267-7204 Anthony.D.Sanchez@faa.gov or program consultants/assistants



UCR Submittal

What is a workplace safety issue?

- Safety issues identified in JAI
- Electrical installation – electrical code violations
- Confined space – not identified or no procedures
- Facility Egress – not identified or limited egress
- Climbing – procedures, devices, training, equipment
- Safety Training – CPR, EQSP, Climbing, Lift, offroad, boat, snowcat, high voltage,
- Slip Trip and Falls – broken sidewalk, pipes, unprotected edge, ice.
- Water testing – completion/out of tolerance levels
- Safety Signage – ACM, Hearing, Lead, Do not climb
- Air quality – mold, sewer, engine exhaust
- Equipment safety issues

The screenshot shows the SMIS (Safety Management Information System) interface. At the top, there's a header with the SMIS logo and the text "SAFETY MANAGEMENT INFORMATION SYSTEM". Below the header, there's a navigation bar with links: Home, What's New, Forms, Links, and Support. The main content area is titled "Unsatisfactory Condition Report" and includes instructions: "Instructions: Complete all applicable items. All items that are highlighted are mandatory fields. Form OA1800-1". There are three buttons: Submit, Add Attachment, and Reset. The form itself is divided into several sections with numbered fields:

- 1. Record Number: 411228128
- 2. Submitter Name (First, Middle, Last): First, Middle, Last (all highlighted in yellow)
- 3. Submitter Email (e.g. xxx@faa.gov): (highlighted in yellow)
- 4. Submitter Region: (dropdown menu, highlighted in yellow)
- 5. Submitter LOB: (dropdown menu, highlighted in yellow)
- 6. Facility Type: (dropdown menu, highlighted in yellow)
- 7. Location ID: (dropdown menu, highlighted in yellow)
- 8. Submitter Service Area: (dropdown menu, highlighted in yellow)
- 9. Submitter Service Location: (dropdown menu, highlighted in yellow)
- 10. Resolver Service Location: (text field)
- 11. Supervisor at this Location - Name (First, Middle, Last): First, Middle, Last (all highlighted in yellow)
- 12. Discussed w/Sup On (e.g. mm/dd/yyyy): (text field)
- 13. Supervisor Email (e.g. xxx@faa.gov): (text field)
- 14. Condition Report Field: (dropdown menu, highlighted in yellow)
- 15. Observation Date (e.g. mm/dd/yyyy): (text field)
- 16. Office Address: (text field)
- 17. Date Submitted: 4/11/2022
- 18. OSH Related?: (checkbox, highlighted in yellow)
- 19. Describe Unsatisfactory Condition (You may enter up to 1500 characters): (text area, highlighted in yellow)
- 20. Proposed Solution (You may enter up to 1500 characters): (text area)

UCR – Choosing risk category

OSH Hazard Risk Assessment Matrix		Severity				
		A	B	C	D	E
Probability	I	1	1	2	3	3
	II	1	2	2	3	3
	III	2	2	3	4	4
	IV	3	3	4	4	5
	V	3	3	4	5	5

OSH Standards Conversion of Risk Assessment:
 Imminent Danger - Risk Assessment Level 1 (Red)
 Serious Danger - Risk Assessment Level 2 (Orange)
 Other Than Serious - Risk Assessment Levels 3, 4 and 5

Severity Category

- A - Catastrophic** - May result in death or permanent disability of employee, total loss of facility, and/or irreversible environmental impact.
- B - Hazardous** - May result in severe injury or occupational illness of employee, severe property damage, and/or severe or long-term environmental consequences.
- C - Moderate** - May result in recoverable injury or occupational illness of employee, significant property damage, and/or significant but reversible environmental consequences.
- D - Minor** - May result in first aid level injuries or occupational illness of employee, minor property damage, and/or slight, brief and totally correctable environmental consequences.
- E - Negligible** - Minimal threat to employees, property, and/or environment, but still a violation of cited standard.

- Frequent** - Likely to occur immediately or very often during the lifetime of the facility/equipment.
- Probable** - Likely to occur soon or several times during the lifetime of the facility/equipment.
- Occasional** - Likely to occur at some point in the lifetime of the facility/equipment.
- Remote** - Unlikely but possible to occur during the lifetime of the facility/equipment.
- Improbable** - Highly unlikely to occur during the lifetime of the facility/equipment.

SMIS
SAFETY MANAGEMENT INFORMATION SYSTEM

Home • What's New • Forms • Links • Support

Instructions: Complete all applicable items. All items that are highlighted are mandatory fields.
Form OA1800-1

Submit Add Attachment Reset

Unsatisfactory Condition Report

1. Record Number: 411228128

2. Submitter Name (First, Middle, Last): First: Last: Anonymous

3. Submitter Email (e.g. xxx@faa.gov): 4. Submitter Region: 5. Submitter LOB: 6. Facility Type:

7. Location ID: A TS District: Tech Ops District: 8. Submitter Service Area: 9. Submitter Service Location:

10. Resolver Service Location: 11. Supervisor at this Location - Name (First, Middle, Last): First: Middle: Last:

12. Discussed w/Sup On (e.g. mm/dd/yyyy): 13. Supervisor Email (e.g. xxx@faa.gov): 14. Condition Report Field: Equipment Name:

15. Observation Date (e.g. mm/dd/yyyy): 16. Office Address: 17. Date Submitted: 4/11/2022

18. OSH Related? Yes: EOSH Hazard Categories: Risk Severity: Risk Probability: Risk Assessment:

19. Describe Unsatisfactory Condition: Electrical, Emergency Exit in ATCT, Environmental, Fall Protection, Fire Protection, General Environmental Controls, Hand/Power Tools, Hazardous Materials, Machinery and Machine Guarding, Material Handling and Storage, Means of Egress, Medical and First Aid, Mold Implementation, Occ. Health and Environmental, Other, Personal Protective Equipment, Programmatic, Recordkeeping, Toxic and Hazardous Substances, Vehicles, Walking-Working Surfaces, Welding, Cutting, and Brazing.

20. Proposed Solution:

UCR Description

Description – General based information on the suspected issue. This can be assisted by photos, documents, or other attachments. The submitter is not required to submit exact reference code. Reviewer will validate the information and determine if it is a safety issue.



The image shows a screenshot of the SMIS (Safety Management Information System) web interface. The header includes the SMIS logo and navigation links: Home, What's New, Forms, Links, and Support. Below the header, there are instructions: "Instructions: Complete all applicable items. All items that are highlighted are mandatory fields. Form OA1800-1". There are three buttons: Submit, Add Attachment, and Reset. The main form is titled "Unsatisfactory Condition Report" and contains 20 numbered fields. Fields 1 through 17 are highlighted in yellow, indicating they are mandatory. Field 18 is a dropdown menu. Fields 19 and 20 are text areas with a character limit of 1500 characters.

Unsatisfactory Condition Report			
1. Record Number 411228128	2. Submitter Name (First, Middle, Last) First [] Middle [] Last [] <input type="checkbox"/> Anonymous		
3. Submitter Email (e.g. xxx@faa.gov) []	4. Submitter Region []	5. Submitter LOB []	6. Facility Type []
7. Location ID []	ATS District []	Tech Ops District []	8. Submitter Service Area []
9. Submitter Service Location []		10. Resolver Service Location []	
11. Supervisor at this Location - Name (First, Middle, Last) First [] Middle [] Last []		12. Discussed w/Sup On (e.g. mm/dd/yyyy) []	
13. Supervisor or Email (e.g. xxx@faa.gov) []		14. Condition Report Field []	
15. Observation Date (e.g. mm/dd/yyyy) []		16. Office Address []	
17. Date Submitted 4/11/2022		18. OSH Related? []	
19. Describe Unsatisfactory Condition (You may enter up to 1500 characters) []			
20. Proposed Solution (You may enter up to 1500 characters) []			

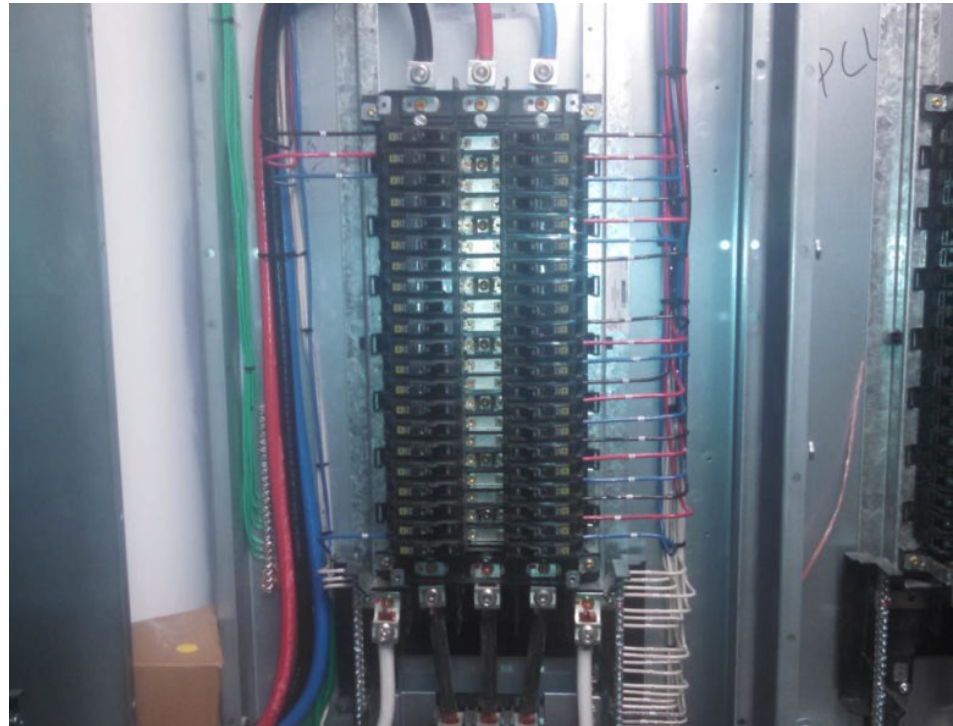
What Level of Hazard?

- Imminent A1
- Trenches greater than 5' need shoring unless made with stable rock



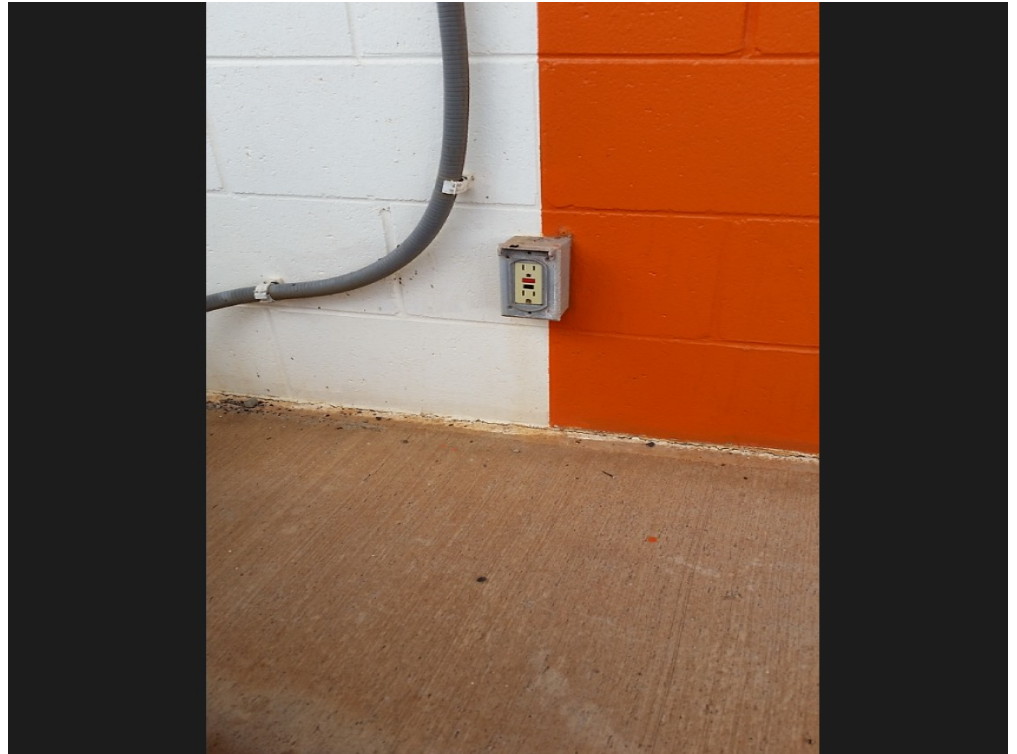
What Level of Hazard?

- Imminent
- Must be guarded at all times, an open panel



What Level of Hazard?

- Serious
- Outlet exposed to Wet or damp locations
- NEC 406.9



What Level of Hazard?

- Serious
- Unguarded fall hazard / broken guard rail



What Level of Hazard?

- Imminent

Is there a confined space plan

Has space been tested for
Oxygen and flammable gases



What Level of Hazard?

- Serious

Item is not listed for commercial use. UL listed for residential use only.



What Level of Hazard?

- Imminent

Outlets near 6 feet of water source must be on GFCI

NEC 210.8



What Level of Hazard? Signage

- Other

Faded Signage, capacity required



What Level of Hazard?

- Other

MSDS is expired; Update to SDS with 16 sections. 29 CFR 1910.1200



DATE PREPARED: 10/31/2000
MSDS No: 7071
Roundup® Weed & Grass Killer Concentrate

1. PRODUCT AND COMPANY IDENTIFICATION

PRODUCT NAME: Roundup® Weed & Grass Killer Concentrate
PRODUCT DESCRIPTION: HERBICIDE

MANUFACTURER

Monsanto Company
Lawn & Garden Products
P.O. Box 1750
Columbus, OH 43216

24 HR. EMERGENCY TELEPHONE NUMBERS

Emergency Phone: 1-800-225-2883

EPA REG. NO.: 71995-26 **PN:** 7038

2. COMPOSITION / INFORMATION ON INGREDIENTS

What Level of Hazard?

- Serious

1926.416(e)(1)

Worn or frayed electric cords or cables shall not be used.



Risk Category Example - *Imminent*

- ▶ Workers in Trench depth greater than 5'
- ▶ Exposed electrical connections
- ▶ Unprotected Climbing at heights
- ▶ ACM Exposure
- ▶ Lethal gas exposure



Risk Category Example - *Serious*

- ▶ Electrical Box Cover missing
- ▶ Expired PPE
- ▶ Blocked Egress
- ▶ LOTO incomplete
- ▶ Guard Rail incorrect height
- ▶ Broken sidewalk trip hazard
- ▶ Improperly wired GFCI
- ▶ Exposed wires in extension cord
- ▶ Old MSDS sheets.
- ▶ Incomplete Rescue Plan



WIT - Workplace Safety Inspections

- ▶ Performed by EOSH Services, SECM, NISC, or Front-line manager
- ▶ All Facilities require annual inspection - 29 CFR 1960.25
- ▶ Contract rep is required to receive written notice unless it is unscheduled, then notice as soon as practicable - Art 54
- ▶ Read only Access to WIT (Agencies Workplace inspection tool) <https://eoshwit.faa.gov>
- ▶ Access to all safety reports IAQ, Water quality, Lead and Asbestos sample collection, accident reports upon request
- ▶ Travel and per diem to participate in safety inspections
- ▶ Representative is allowed to actively participate in inspections without hindering inspectors' ability to complete inspection
- ▶ Posting of findings at the facility for employee notification
 - ▶ 1960.26(c)(4) Each notice of an unsafe or unhealthful working condition, or a copy thereof, shall remain posted until the unsafe or unhealthful working condition has been abated or for 3 working days whichever is later. A copy of the notice will be filed and maintained for a period of five years after abatement at the establishment and made available to the Secretary upon request.



WIT Inspection 3900-2 record / Abatement plan Example

U.S. Department of Transportation
Federal Aviation Administration

OCCUPATIONAL SAFETY AND HEALTH INSPECTION REPORT

Workplace Inspected ASE RCAG	Unit Number	Date of Inspection 08-Feb-2022
To: Facility Safety and Health Manager SETH BLAKE	From: Inspector Chad Brown FAA WSC QCG EOSH Occupational Safety and Health Specialist	
Management Representative Aaron Steinmetz	Employee Representative Donald Gilbert	

Unsafe or unhealthful working conditions which are identified during inspection and which do not comply with FAA adopted safety and healthy standards (including standards by the Occupational Safety and Health Administration) should be described below. Abatement dates should be noted for each deficiency listed. Where all deficiencies identified below will be corrected within 30 working days from the date of inspection. The inspection report (FAA Form 3900-2) may serve as the Notice of Unsafe or Unhealthful Condition (FAA Form 3900-1).

Standard or Regulation Cited	Description of Condition	Planned Abatement Date	Abatement Date
29 1910 E 37(a)(4)	Safeguards designed to protect employees, including fire alarm systems, sprinklers, fire doors, and exit lighting are not in proper working order. Finding - #276355: in EG room the emergency lighting system is inoperable Corrective Action: Repair or replace emergency lighting system.	07-Mar-2023	
29 1910 E 37(b)(6) & (7)	Exits are not marked, and/or exit signs are not visibly illuminated and/or exit signs do not have the word "EXIT" with letters at least 6" high. Finding - #276344: No Exit Sign present for facility Corrective Action: Procure and install proper exit signage in facility.	07-Mar-2023	
29 1910 H 106(d)(3)(ii)	Flammable and combustible liquids are not stored in compliant metal flammable cabinets. Finding - #276349: 3 Flammable items stored outside approved storage locker Corrective Action: Items have been removed from facility and stored in an approved flammable storage location	07-Apr-2022	07-Mar-2022
29 1910 S 303(b)(2) OSHA Interpretation Letter, 2002, 1910.303(b) (2), Compliance Requirements for Relocatable Power Taps or "Power Strips"	Temporary electrical power and lighting wiring methods are currently being used when not allowed in place of permanent fixed wiring. Finding - #276346: Microwave plugged into surge protector	07-Apr-2022	07-Mar-2022

U.S. Department of Transportation
Federal Aviation Administration

ABATEMENT PLAN

ABATEMENT OF UNSAFE AND UNHEALTHFUL CONDITIONS

Unsafe or unhealthful working conditions which are identified during inspection and which do not comply with FAA adopted safety and healthy standards should be corrected within 30 calendar days from the date of inspection. This form serves as an abatement plan for corrections that cannot be completed within 30 days.

To:

From:

Date of Hazard 08-feb-2022	Hazard Location ASE RCAG
Hazard Description No Exit Sign present for facility	
Risk assessment Level (check one) Based on estimated hazard severity and estimated accident probability <input type="checkbox"/> Level 1 = Severe and imminent threat to life, property and/or environment. Immediate actions must be taken to safeguard employees and facilities. Highest risk, highest priority. <input type="checkbox"/> Level 2 = Serious or likely threat to safety, health, property and/or environment. Immediate actions must be taken to safeguard employees and facilities. High risk, high priority. <input checked="" type="checkbox"/> Level 3 = Moderate threat to safety, health, property and/or environment. Prompt actions should be taken to mitigate hazard. Moderate risk, moderate priority. <input type="checkbox"/> Level 4 = Slight or unlikely threat to safety, health, property and/or environment. Actions should be taken to mitigate hazard in line with other priorities. Low risk, low priority. <input type="checkbox"/> Level 5 = Generally in the nature of a technical violation of a standard with little or no real-world impact. Actions should be taken to correct finding to achieve compliance. Lowest risk.	
Interim Control Measures Inform technicians of hazard.	
Planned Corrective Actions Procure and install proper exit signage in facility.	
Estimated Cost 50.00	Estimated Completion date 07-Mar-2023
(Complete the remaining boxes when the abatement is completed)	
Actual Corrective Actions	
Actual cost	Actual Completion Date

30-Mar-2022

Abatement Plans - Must include

Reason for delay - Funding, location, personnel etc.

Anticipated time hazard will be closed.

Interim Control Measures

29 CFR 1960.30(c)

- ▶ *The official in charge of the establishment shall promptly prepare an abatement plan with the appropriate participation of the establishment's Safety and Health Official or a designee, if in the judgment of the establishment official the abatement of an unsafe or unhealthful working condition **will not be possible within 30 calendar days**. Such plan shall contain an explanation of the circumstances of the delay in abatement, a proposed timetable for the abatement, and a summary of steps being taken in the interim to protect employees from being injured as a result of the unsafe or unhealthful working condition. A copy of the plan shall be sent to the safety and health committee, and, if no committee exists, to the representative of the employees. Any changes in an abatement plan will require the preparation of a new plan in accordance with the provisions of this section.*



Abatement Plan - Reason for Delay

If the listed hazard is not removed within 30 calendar days.

The abatement plan must include:

Reason for delay

- ▶ Funding
- ▶ Location - only for extremely remote sites
- ▶ Staffing availability



Abatement Plan - Anticipated Time

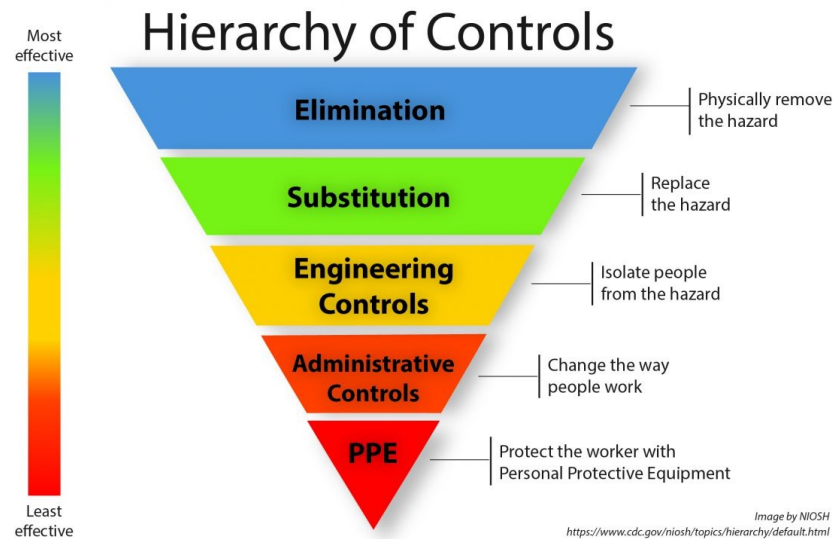
- ▶ Anticipated time hazard will be closed.
- ▶ This date is subjective based on the type of hazard. As the local rep that timetable question would be
 - ▶ Does it take 1 year to purchase and post signage; is the time requested reasonable
 - ▶ Is the resolution sound - i.e. space around electrical equipment - “purchase new building”



Abatement Plan - Interim Control Measures

Using the Hierarchy of controls does it mitigate the hazard

- Elimination / Substitution
- Engineering controls
- Administrative control
- PPE



Safety Training Review for SSCs

TECHNET

Monday, April 3, 2023

MAIN APPS FACILITY REFERENCE ORDERS LINKS TOOLS EOPS xOCC HELP

BANNER

1. Availability of Electronic Return to Service in RM

Electronic Return to Service (eRTS) functionality will continue to be available for facilities (AOCC) during the following dates and times: March 25, 2023 at 1000Z through April 1, 2023 at 0000Z.

During this period, ATSS personnel are encouraged to use the TAP Connected web application for notifications. Step by step guidance and reference information can be found in NMA-23-018.

Maintenance Alert [NMA-23-018](#) was updated. It provides additional information. Click here for more details.

Please direct any questions about this alert to: [Adan Matos](#)

2. IES (ICSS/CMA) Sched. Downtime 3/25/23

ISSUANCES +/-

NMA SATA SEN NMI TEX ARC

+ NMA - Nat'l Maintenance Alerts (Last 90 Days)

+ SATA - Service Area Technical Advisories (Last 90 Days)

+ SEN - Safety Emergency Notices (Last 180 Days)

Logs Dashboard

LPM Matrix

RMLS Logs Search Form ▶

TechOps Activities Portal (TAP)

Admin Reports ▶

FSEP Reports ▶

Modifications ▶

Certifications ▶

Periodic Maintenance ▶

Corrective Maintenance ▶

Interruptions ▶

TOT Portal ▼

DMT Portal

Log Gitter

NASTEP ▶

NASPAS

PEABODY

3/24/2023

Operational Control Center

OCC for return to service

3/23/2023

TOT Portal

TOT2 Portal

Morning Ops Report

41



EOSH Training Compliance

Fill Out request form for Access

Safety (Controlled Access) ▾
NASTEP ▾
Discipline Specific Tools ▾
Control Center Tools ▾
Tools in Beta ▾
Legacy Tools and Reports ▾
Tech Tips ▾

National NOTAM Review Tool (NNRT)
DMT Newsletter
DMT Charter
DMT Reports (new site)
TechNet

Subscribe to Emailed Reports
Feedback
Page Views
Controlled access request form

Tech Ops Toolbox
04/03/23 2118z

Home
*** New on TOT ***
site search go
Set Preferences
Western ▾
Select District ▾
Select Group ▾
Select SSC ▾
All FY 2023 ▾
-or enter org code
save reset
Report Cards ▾
Logging Accuracy ▾

Request for Access to DMT/TOT Personnel Information
To request access to tools and metrics on the DMT/TOT web sites that contain Personnel Information, please complete all fields below.

Western Service Area
First Name:
Middle Initial:
Last Name:
Phone:
FAA E-mail Address:
Manager's Name:
Manager's FAA Email Address:
Manager's Phone:
Purpose of Request:
Submit



EOSH Training Compliance

→ Safety (Controlled Access) ▼

NASTEP ▼

Discipline Specific Tools ▼

Control Center Tools ▼

Tools in Beta ▼

Legacy Tools and Reports ▼

Tech Tips ▼

National NOTAM Review Tool (NNRT)

DMT Newsletter

DMT Charter

DMT Reports (new site)

TechNet

Subscribe to Emailed Reports

Feedback

Page Views

Controlled access request form



Safety (Controlled Access) ▲

→ Link to AJW-23 EOSH dashboard

→ WIT

→ TSAP Completion Tracker

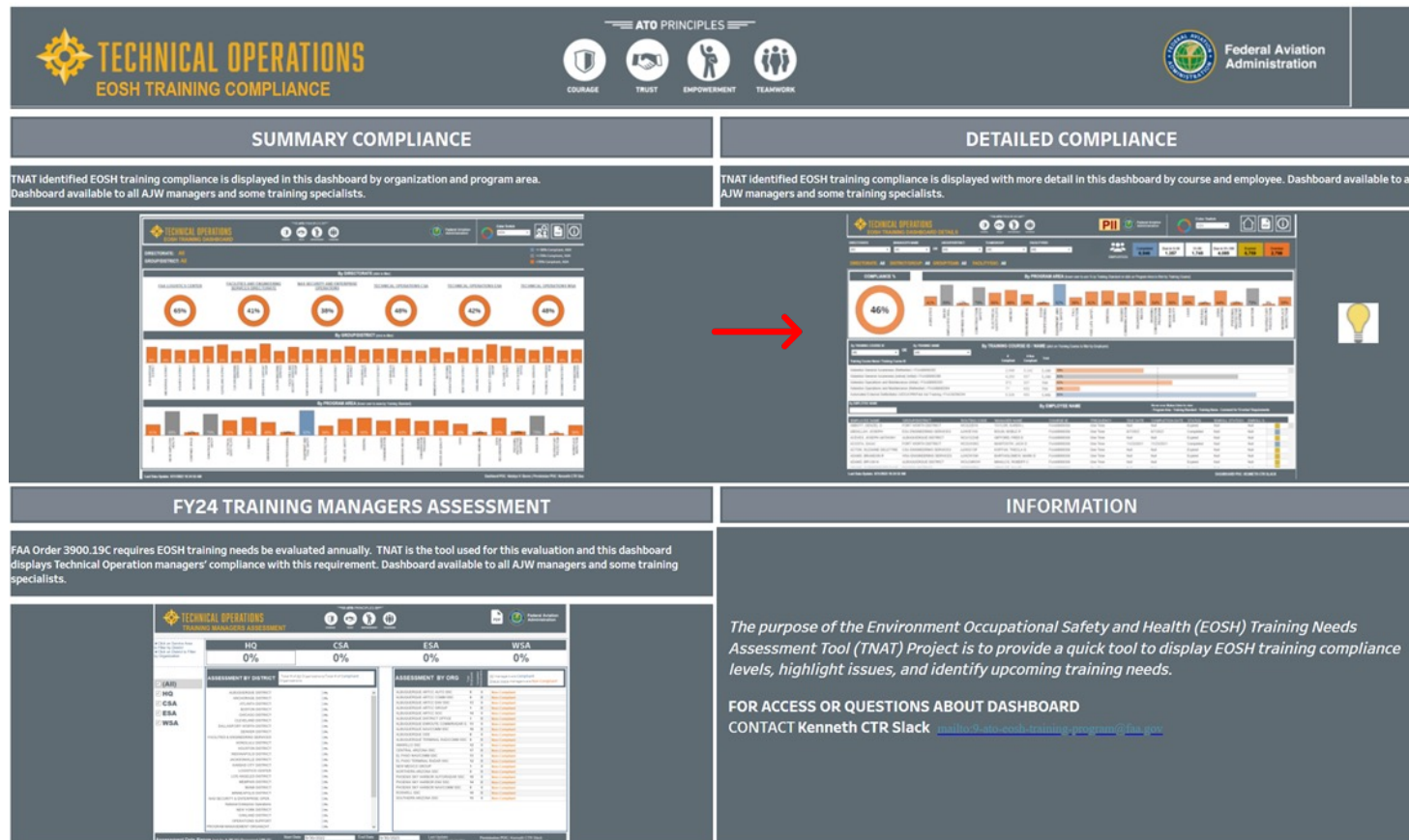
→ Runway Safety Training

→ UCRs

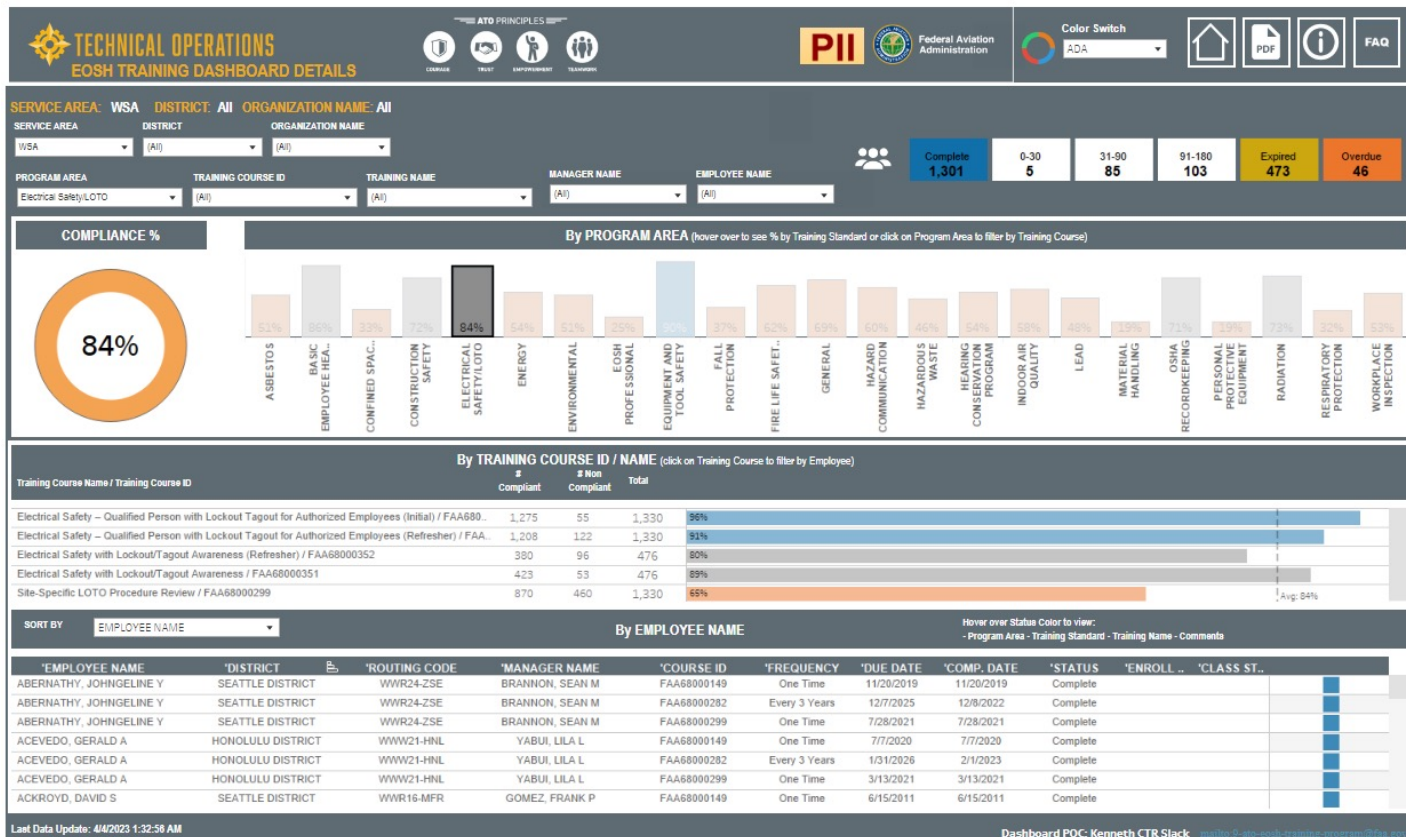
NASTEP



EOSH Training Compliance



EOSH Training Compliance



Contract Representatives and Point of Contacts

OSHECCOM Regional Committees



Regions are Listed above

Regional Union Reps

Alaska - AAL – Douglas James Ward

Central - ACE – Marlon Patterson

Eastern - AEA – Edwin Sanchez

Great Lakes – AGL Shaun Cooper

New England – ANE – Chris Scofield

Northwest Mountain – NWM – Vaughn Stark

Southern – ASO – Adam Butterfield

Southwest – ASW -Timothy Lindsey

Western Pacific – AWP – Arnold Damo

AAL ROSHER Scott Brown, CTR, 907-269-1387

ACE ROSHER Brian Hand, CTR, 816-329-3618

AWA ROSHER Bruce McMullan, CTR, 202-646-2244

AGL ROSHER John Neil, CTR, 847-294-8551

ANE ROSHER Bill Williams, CTR, 781-238-7853

ANM ROSHER VACANT

ASO ROSHER Bob Keown, CTR, 404-641-1571

ASW ROSHER Giselle Sylveste, CTR, 281-352-8543

AWP ROSHER Wayne Lynch, CTR, 310-725-7432

AEA ROSHER Noah Newman, CTR, 516-236-3732



Contract Representative designation

- ▶ National Representative - Ron Pevehouse - 80 hours official time per CBA
- ▶ Regional Rep - 9 regions in the FAA
 - ▶ AAL - Douglas Ward AEA - Edwin Sanchez ACE - *Marlon Patterson*
 - ▶ AGL - Shaun Cooper ANM - Vaughn Stark ASO - Adam Butterfield
 - ▶ ASW - Tim Lindsey AWP - Arnold Damo ANE - Chris Scofield
- ▶ Official time for Regional Reps is as needed for participation in official duties. Duties will include Regional OSHECCOM, research and evaluation of Agency safety orders, national Consensus standards, Agency Training, site visits, assist local representatives with safety issue in the workplace and outside safety training.
- ▶ Local Safety Representative - Designated by Regional Safety Representative. May not be the same as designated contract representative, by default is assigned to the elected representative.



Contract Representative designation



FOUNDED 1977

PROFESSIONAL AVIATION SAFETY SPECIALISTS

Blue River SSC Office
2145 ATCT Circle
Blue Sky, MT 59105
406-289-1600

DATE: December 6, 2022

David telecon
Blue River SSC Manager
2145 ATCT Circle
Blue Sky, MT 59105

Mr. Telecon,

I hereby designate the following individual as representative of employees for any safety or health workplace inspection of any work or workplace associated with the Blue River SSC. The Agency must provide the required training for these individuals: OSHA 6005 with an 8- hour field exercise (mock inspection), both presented by an OSHA OTI instructor.

Scott Diligent
Blue River SSC Representative



Designation letter
example

Article 54: OSHECCOMs Overview



- ▶ Agenda Items
- ▶ WIT Workplace inspection - mitigation, abatement, and schedule.
- ▶ UCR's Unsatisfactory Condition Report - Validation, mitigation, and abatement
- ▶ Employee Safety training - upcoming, needed, and expiring
- ▶ Minutes - send minutes to Designated Regional ROSHER
- ▶ Abatement Plans
- ▶ EOSH Training Dashboard

Required Posters



Occupational Safety and Health Protection For Employees of the Federal Aviation Administration

The Occupational Safety and Health Act of 1970, Executive Order 12196, and 29 CFR 1982 require the heads of Federal agencies to furnish to employees places and conditions of employment that are free from job safety and health hazards.

Responsibilities of Your Agency

1. General Requirements
The Administrator will furnish FAA employees places and conditions of employment that are free from on-the-job safety and health hazards.

2. OSHA Regulations
FAA will comply with applicable regulations of the Occupational Safety and Health Administration.

3. Reporting Hazards
FAA will respond to employee reports of hazards in the workplace.

4. Workplace Inspections
FAA will ensure that each workplace is inspected annually for hazardous conditions. FAA will post Notices of Unsafe or Unhealthy Working Conditions found during the inspections for a minimum of three working days, or until the hazard is corrected, whichever is later.

5. Correction of Unsafe Conditions
FAA will take prompt action to assure that hazardous conditions are eliminated. Imminent danger conditions will be corrected immediately.

6. Safety and Protective Equipment
FAA will acquire, maintain, and require use of appropriate protective and safety equipment.

7. Safety and Health Training
FAA will provide occupational safety and health training for employees.

8. Reporting Accidents, Injuries, and Occupational Illnesses
Supervisors must submit a supervisor's report of accidental injury/illness for all work related accidents, injuries, or occupational illnesses experienced by employees under their supervision.

9. Safety and Health Committees
FAA will support any safety and health committees that are formed from management and employee representatives.

Employee Responsibilities

1. Compliance with Standards
Employees shall comply with all OSHA and approved FAA occupational safety and health standards, policies, and directives.

2. Safety and Protective Equipment
Employees shall use appropriate protective and safety equipment provided by the FAA.

3. Participation in Safety and Health Program
Employees and their representatives shall have the right to participate in the FAA Safety and Health Program. Employees shall be authorized official time for these activities.

4. Access to Records and Documents
Employees and their representatives shall have access to copies of applicable OSHA and other recognized standards and regulations, FAA safety and health policies and directives, accident, injury, and illness statistics of the FAA.

5. Reporting Hazards
Employees and their representatives shall have the right to report unsafe or unhealthy working conditions to appropriate officials or OSHECCOM and to request an inspection of the workplace. The name of the employee making the report will be kept confidential if requested.

6. Freedom from Fear of Retaliation
Employees and their representatives are protected from retaliation, interference, coercion, discrimination, or reprisal for exercising any of their rights under the FAA Safety and Health Program. All allegations of Retaliation shall be forwarded to the office of the Designated Agency Safety and Health Official (DASHO). By email: OSHECCOMReporting@FAA.GOV Phone: (866)267-5995

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23. Safety and Health Committees
FAA will support any safety and health committees that are formed from management and employee representatives.

24. Safety and Health Committees
FAA will support any safety and health committees that are formed from management and employee representatives.

OSHECCOM Members

Your Occupational Safety, Health, and Environmental Compliance Committee (OSHECCOM) Members:

For Further Information

This notice highlights the FAA employee job safety and health program. More information about the FAA program or its standards and procedures may be obtained from your Establishment OSHECCOM Members.

867-5330



Federal Aviation
Administration

Unsatisfactory Condition Report

See a problem? Report it!

ALL lines of business may submit reports.

Report Covers

- Equipment Issues
 - Software Issues
 - Hardware Issues
- OSHA Issues
 - Safety and Health Regulations
- Publications Issues
 - Aeronautical Charts
 - Engineering Drawings
 - Instructions that are incomplete, inaccurate, illegible, inconsistent, or unavailable
- Work Environment Issues
- Procedural Issues

Doesn't Cover

- Routine Maintenance
- Grievances
- Staffing
- Personnel Issues
- Housekeeping
- Errors in application of established procedures
- Routine changes to directive and documents

<https://smis.faa.gov>

Your new automated hazard report.

- Report takes 5 minutes to fill out.
- No USERNAME or PASSWORD necessary.
- No punitive action against reporter.
- Over 5,000 UCRs resolved. Thanks to YOU.



OCCUPATIONAL SAFETY AND HEALTH

For FAA Employees

IT'S YOUR RIGHT TO:

- Work in a safe and healthful workplace
- Report work safety hazards without reprisal
- Participate in the safety and health program

IT'S YOUR RESPONSIBILITY TO:

- Work safely, use personal protective equipment (PPE) where needed, and comply with FAA and OSHA safety and health policies and standards.
- Report all safety hazards, injuries, illnesses and accidents to your supervisor.
- Attend applicable safety training and committee meetings and comply with medical surveillance requirements.

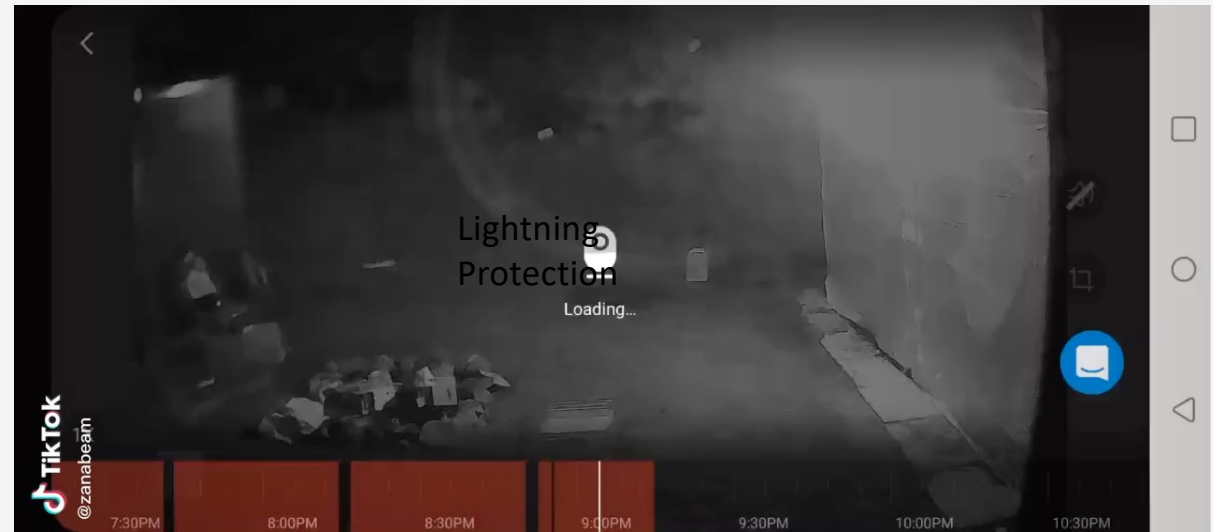
National Occupational Safety, Health and Environmental Compliance Committee

WORKPLACE SAFETY
YOUR LIFE DEPENDS ON IT!



QUESTIONS?





Ladder Safety